

**Ivancic Pediatric Clinic PA Summary Notice of Privacy Practices**  
**Effective Date: December 12, 2014**

**THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.**

We understand that medical information about your child's health is personal. Ivancic Pediatric Clinic PA is required by law to maintain the privacy of your child's health information, to follow the terms of this Notice, and to provide you with this Notice of our legal duties and privacy practices with respect to your health information. A detailed Notice of our Privacy Practices is kept at the front desk.

**How Ivancic Pediatric Clinic PA May Use or Disclose Health Information**

Ivancic Pediatric Clinic PA protects the privacy of your child's health information. For some activities, we must have your written authorization to use or disclose your child's health information. However, the law permits Ivancic Pediatric Clinic PA to use or disclose your child's health information for the following purposes without your authorization:

- For Treatment. Information obtained by Ivancic Pediatric Clinic PA employees, staff and physicians will be used to treat your child.
- For Payment. We may use and disclose your child's health information so that Ivancic Pediatric Clinic PA may bill and collect payment from you, an insurance company, Medicaid or other third party.
- For Health Care Operations. We may use and disclose health information about your child for health care operations. These uses and disclosures are necessary to run Ivancic Pediatric Clinic PA and make sure that you receive appropriate care.
- As Required by Law. We will disclose health information about your child when required to do so by federal, state or local law.
- To Avert a Serious Threat to Health or Safety. We may use and disclose health information about your child when necessary to prevent a serious threat to your child's health and safety or the health and safety of the public or another person.
- Public Health Risks. We may disclose health information about your child for public health activities. These activities generally include, but are not limited to, the following: (1) to prevent or control disease, injury or disability, and (2) to notify the appropriate government authority if we believe a person has been the victim of abuse, neglect or domestic violence.
- For Health Oversight Activities. We may disclose health information to a health oversight agency for activities which are necessary for the government or an oversight agency to monitor and investigate the health care system.
- Lawsuits and Disputes. If you are involved in a lawsuit or legal dispute, we may disclose health information about your child in response to a court order or subpoena.
- For Specific Government Functions. Ivancic Pediatric Clinic PA may disclose health information for the following specific government functions: (1) in response to an appropriate request from law enforcement, and (2) for national security reasons.

**When Ivancic Pediatric Clinic PA May Not Use or Disclose Your Child's Health Information**

Except as describes in our Notice of Privacy Practices, Ivancic Pediatric Clinic PA will not use or disclose your child's health information without your written authorization. If you do authorize Ivancic Pediatric Clinic PA to use or disclose your child's health information for another purpose, you may revoke your authorization in writing at any time.

**You Have the Following Rights With Respect to Your Child's Health Information**

- You have the right to request restrictions on certain uses and disclosures of your child's health information. Ivancic Pediatric Clinic PA is not required to agree to a restriction that you request.
- You have the right to inspect and request a copy of your child's health information.
- You have the right to request that Ivancic Pediatric Clinic PA amend your child's health information that you believe is incorrect or incomplete. Ivancic Pediatric Clinic PA is not required to amend health information that is accurate and complete.
- You have a right to receive an accounting of disclosures of your child's health information we have made after December 12, 2014 for purposes other than disclosures (1) for Ivancic Pediatric Clinic PA's treatment, payment or health care operation, (2) based upon your authorization to others, and (3) for certain government functions.
- You may request communications of your health information by alternative means or at alternative locations. We will accommodate reasonable requests.

**Changes to This Notice of Privacy Practices**

Ivancic Pediatric Clinic PA reserves the right to change this Notice and post the changes. Upon request, we will provide a revised Notice to you.

**For More Information or to Report a Problem**

If you have questions, would like to exercise one of your rights, or would like additional information about Ivancic Pediatric Clinic PA's privacy practices, you may contact Privacy Officer of Ivancic Pediatric Clinic PA, 499 Gloster Creek Village, Suite H3, Tupelo, MS 38801 or call (662) 840-6026 or fax (662) 840-6030. If you believe your privacy rights have been violated, you can file a complaint with the Privacy Officer or with the Secretary of Health and Human Services. There will be no retaliation or denial of treatment for filing a complaint.